



# PINE RIVERS AH & I ASSOC.

757 GYMPIE ROAD, LAWNTON QLD 4501

(07) 3205 2597

[admin@pineriversshow.org.au](mailto:admin@pineriversshow.org.au)

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## **Showgrounds Hall**

Hire comes with 300 chairs & 65 tables. Extra chairs & tables are available if requested. Stage area (9mx5.5m) & white wall for projector. Kitchen area has commercial stove, microwave, fridge, freezer, and sink. Bar Area drinks fridge, kitchen fridge, microwave, Zip heater & sink. Tinted louvers, acoustic curtains, Cardiff air and ceiling fans. Toilets including disabled, accessible from inside and outside

Room measurements – 26m W x 23m L

Flat rate Friday, Saturday & Sunday \$880.

Hourly rate \$32/hour (available only Monday-Thursday)

## **Francis Room**

Hire comes with 8 trestle tables, 12 café style tables, 70 chairs & 6 bar stools. Double story building, Francis room is the top story. Access through 2 flights of stairs or lift. Bar area has under bench drinks fridge, kitchen fridge, microwave, stove, pie warmer, zip heater & sink. Large, tinted windows overlooking the oval, ceiling fans. Toilets including disabled accessible from inside.

Room measurements- 8.5m W x 20m L

Hourly rate \$25/hour.

## **Arts & Crafts Hall**

Hire comes with 95 chairs & 25 tables. Kitchen area has oven, hotplates, fridge, Zip heater & sink. Air con. and ceiling fans. Toilets including disabled, accessible from outside.

Room measurements – 12.5m W x 15m L

Flat rate Friday, Saturday & Sunday \$440.

Hourly rate \$32/hour (available only Monday-Thursday)

## **Wyruna Room**

Hire includes 60 chairs & 25 tables. Two separate work spaces, Room (1) open plan & Room (2) large Boardroom table through the centre of the room. Rooms are joined by a single door opening. Air conditioned. Kitchen area has fridge, stove, microwave, zip heater & sink. Toilets inside, no disabled toilet.

Room measurements area (1) floor space measures – 10m L x 9m W

The Boardroom is an adjoining room to the Wyruna room area (2) floor space measures 11m x 4.3m width.

Hourly rate \$25/hour.

## **Grounds/Oval Hire**

Flat grassed area. Lighting available, boundary fence. Grandstand facing into the oval.

Toilets within 100 meters of the oval.

Measures 123m x 176m – Area = 21648m<sup>2</sup>

Flat rate starting from - front grounds \$1500, Showgrounds Oval \$3000



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## RULES FOR HIRE

- **5 KPHS** SPEED LIMIT on the grounds, full road rules apply.
- Hirers and all venue attendees must comply with all relevant laws, including those relating to noise. Every effort must be made to contain noise and music at a level that does not interfere with nearby residents. All **noise/music** must cease at 10.30pm and all guests attending your event must vacate the grounds by 11.30pm.
- The hirer is only allowed access to hire area within the stipulated **times**.
- All **rubbish** is to be placed in the bins provided.
- No **Smoking** in the buildings.
- No **drinking** outside the buildings.
- **Animals** are not permitted into the venue, except for registered assistance dogs or where prior permission has been obtained.
- Hirer must ensure hired venue is returned in **clean** and tidy condition.
- Hirer must **depart** the grounds and ensure all guests have vacated the premises by the allocated hire time. The hirer must be the last person to leave the premises.
- The hirer is required to remain on site until the end of the event to ensure all responsibilities are undertaken, including securing the venue.
- The Showgrounds are a **multi-use facility** and other events can be scheduled within the grounds.
- No products are to be used on the **floors** ie. Talc, Silicone or Wax.
- All portable **electrical** appliances & leads brought into the venue must have current service test tags.
- Hirers are responsible for providing suitable **first aid** equipment as there is no first aid equipment located at the venue.
- The Management recommends for any functions, parties, etc. that all hirers provide crowd control staff & **security** personnel. If alcohol is onsite security personnel must be supplied by the person holding the event.
- Emergency response procedures and **evacuation** diagrams can be found throughout each venue.
- Hirers are responsible for familiarising themselves with the evacuation diagrams, emergency response procedures & location of firefighting equipment & for identifying them to event participants.
- The assembly area is the gathering point in the event of an evacuation. The assembly area/s for the building is marked on the evacuation plan displayed within the building.
- The hirer must comply with all **laws** relating to public buildings and overcrowding and obstructions of passages, corridors, and emergency entry/exit points. This also applies to seating arrangements. The venue shall not be used for illegal or immoral purposes. Any persons causing an offence against such regulations shall be at risk of being removed from the venue.
- As management trained officers are not permanently located on site, the hirer is responsible for responding to all emergencies & coordinating any evacuations of the building occupants. Occupants must be made aware of the evacuation procedure for the building, including exits and assembly area at the commencement of the hire period.
- Hirers whose **activities** include children less than 18 years of age must comply with all laws regarding working with children.
- The hirer accepts full responsibilities for activities undertaken at the event and for ensuring acceptable **risk management** techniques are practised so as not to cause injury or damage to any persons.
- Hirer must secure their own property against all foreseeable risks as management does not accept any responsibility for the security, control, or safety of property.



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## Rental Hire Agreement

Society	PINE RIVERS AH&I ASSOCIATION - 757 Gympie Road, Lawnton 4501	
Hirer Name:		
Business Name:		
Hirer Address:		
Hirer Email:		
Hirer Phone:		Mobile:
Type of event:		
Hire Area/Room:		
Date of Hire:		
Hire period Start Time:		Hire period End Time:
Hire Fee:		Myob#

## Credit Card Authorisation Security Hold

<b>Credit Card Information</b>
Card Type: <input type="checkbox"/> MasterCard <input type="checkbox"/> VISA
Cardholder Name (as shown on card): _____
Card Number: _____
Expiry Date (mm/yy): _____ CCV _____
I, _____, authorise the Pine Rivers AH&I ASS. to charge my credit card above for the agreed amount if the hired area is damaged or not returned in it's original condition.

### Terms and Conditions

#### 1) Agreement to Hire

- a) The Society permits the Hirer use of the Property for the Permitted Use subject to:
  - i) the terms expressly set out in this agreement
  - ii) all applicable rules, by-laws and regulations of the Society

#### 2) Hire Fee

- a) The Hirer must pay the Society invoice strictly within 7-days prior to event
- b) All payments to be made by the Hirer to the Society Bank Account as shown on the Invoice by Electronic Funds Transfer or at the Show Office between business hours.
- c) The Hirer may be denied access until the total Hire Fee has been received.

#### 3) The Hirer's Obligations

- a) The Hirer shall not remove any items or structure from the Property.
- b) The Hirer shall always keep the area in good order and clean condition during the Hire Period.
- c) The Hirer must not cause or contribute to any damage to the showgrounds or the Property. Such damage must immediately be reported to the Show Society. Charges for repairs will be forwarded to the Hirer.
- d) The Hirer shall not allow disconnection of or disruption to any utility or other services or alteration of or disruption to existing improvements with respect to the Property, without the Society's prior approval.
- e) The Hirer must use any property, goods, materials, services, or information provided by the Society:
  - i) at its own risk



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- ii) using reasonable care; and
  - iii) in accordance with the Society's instructions.
  - f) The Hirer is responsible for the safety and security of all people who attend the Property during the Hire Period.
  - g) The Hirer will advise the Society if it believes it is necessary to engage security personnel and will provide details of the security personnel engaged.
  - h) The Society may at any time enter the Property during the Hire Period and observe the use of and activities conducted at the Property.
  - i) The Hirer must not engage in any activity which may bring the reputation of the Society into disrepute.
  - j) The Hirer must not permit any activity which may be or become offensive, dangerous give rise to undue noise or smell or which in the opinion of the Society may cause annoyance, offence, or cause danger to the public.
- No Smoking permitted in Buildings.**
- k) The Hirer and all hirer guests must vacate the Property by 11.30PM.
  - l) If the Hirer does not comply with the above the Society may immediately and without notice:
    - i) take possession of the Property and remove any goods from the Property. Any goods removed in this way which remain in the Society's possession and after a period of seven days will be treated as abandoned and such goods will become the property of the Society.

## Insurance and Indemnity

- a) Unless the Society agrees otherwise, at all times during the Hire Period the Hirer must have in place with a reputable insurer on terms and conditions acceptable to the Society the following insurances:
  - i) Public Liability insurance with a sum insured of at least \$10,000,000 covering all claims. The Hirer must arrange for the Society to be named insured on the policy.
  - ii) Workers' Compensation insurance as required by law.
- b) The Hirer must on the acceptance and signing of this agreement provide the Society with a copy of the certificate of currency referred to in this clause, noting all insureds. The certificate of currency must remain current during the period of this agreement.
- c) The Hirer indemnifies the Society (including its members, agents and employees) against all claims, demands, actions, costs (including legal costs), charges, expenses, damages, loss or other liability arising from or contributed to by property loss or damage (including property of the Society) or personal injury or death arising out of or in connection with the Hire of the Property.
- d) The Hirer must immediately notify the Society of any accident or other incident related to the hire of the Property.

## 2) No Assignment

- a) The Hirer shall not assign this Hire Agreement or any right under this Hire Agreement

## 3) Termination

- a) The Society may cancel this Hire Agreement if it determines in its absolute discretion that the Property is no longer suitable for the Permitted Use.
- b) The Society may for any reason whatsoever immediately terminate or suspend the operation of this Hire Agreement by notice to the Hirer at any time.
- c) In the event of such termination the Hirer will cease occupation of the Property immediately upon being so directed by the Society.

**By signing this Hire Agreement, the Hirer acknowledges that they have read and understand and agree to be bound by the following terms and conditions of this Hire Agreement. This is an important document. Please read carefully before you sign. You may want to seek independent advice.**

### Acceptance of Terms and Conditions

I have read and understand the Terms and Conditions of the Hire Agreement and will abide by the Terms and Conditions.

Name: ..... Date: .....

Authorised Signature: .....  
For and on behalf of the Hirer